



Recycling Bin Guide

Locations and prices



Metal Bins

Public

(lobbies, lunchrooms, hallways, common areas, classrooms, etc.)

And Non-Public Areas

- Available at no charge to General Fund buildings.
- Available for \$62.36 for auxiliaries.



Deskside Bins with Side Saddle

Offices

(individual offices, under desks)

- Available at no charge to General Fund buildings.
- Available for \$4.96/blue bin and \$9.37/side saddle for auxiliaries.



Rubbermaid Bins

Non-Public

(office, staffed reception areas)

- Available at no charge to General Fund buildings.
- Available for \$49.58 for auxiliaries.



Recycling Bin Guidelines

Frequently Asked Questions

(as of August 2015)

- **Why is the Recycling Program offering different types of recycling bins?**
In Spring 2008, the University's Fire Marshal noted that recycling bins located in public areas should be of non-combustible construction. The Rubbermaid recycling bins placed in public areas for the last 5 years do not meet this requirement, so steel bins are being reintroduced to campus.
- **What is a "public area"?**
A public area is defined as any space that, when open, is unmonitored or unstaffed. Examples of public areas include lobbies, lunchrooms, common areas, classrooms, etc.
- **Does this mean I have to replace all of the Rubbermaid bins currently in my building?**
No, you do not have to replace the bins in your building. Only recycling bin additions fall under these guidelines.
- **Can I still get Rubbermaid recycling bins from the Recycling Program?**
Yes, but only for non-public areas including private office areas, staffed reception areas, etc.
- **What if I need more information or have questions?**
Visit www.recycle.umich.edu for more information. For specific questions, please email recycle@umich.edu.

Trash & Recycling Bin Placement & Payment Guide

Who delivers them, how are they requested, who pays for them, what type is available

Originally drafted, August 2010

Amended, September 2015

TRASH CANS

	Existing Space	New Space
Classrooms	The PBGS supervisor will meet with the facility manager to evaluate all requests. In cases where it is agreed that additional bins are required, the PBGS warehouse will deliver basic steel model to the building dock; requests can come through recycle@umich.edu or POCC to shop R1100 and B1420. They are provided to General Fund units at no cost. Auxiliaries must pay on their own.	Must be provided by the unit occupying the space. PBGS will provide them with a customer pay work request.
Private Offices	PBGS warehouse will deliver a desk-side recycling bin and side saddle to General Fund units at no cost to them. Requests can be made through recycle@umich.edu or POCC. Desk-side recycling bins and side saddles are available to auxiliaries with a customer pay work request.	PBGS warehouse will deliver a desk-side recycling bin and side saddle to General Fund units at no cost to them. Requests can be made through recycle@umich.edu or POCC. Desk-side recycling bins and side saddles are available to auxiliaries with a customer pay work request.
Corridors	The PBGS supervisor will meet with the facility manager to evaluate all requests. In cases where it is agreed that additional bins are required, the PBGS warehouse will deliver basic steel model to the building dock; requests can come through recycle@umich.edu or POCC to shop R1100 and B1420. They are provided to General Fund units at no cost. Auxiliaries must pay on their own.	The PBGS supervisor will meet with the facility manager to evaluate all requests. In cases where it is agreed that additional bins are required, the PBGS warehouse will deliver basic steel model to the building dock; requests can come through recycle@umich.edu or POCC to shop R1100 and B1420. They are provided to General Fund units at no cost. Auxiliaries must pay on their own.
Private Lounges/ Break Rooms	The PBGS supervisor will meet with the facility manager to evaluate all requests. In cases where it is agreed that additional bins are required, the PBGS warehouse will deliver basic Rubbermaid model to the building dock; requests can come through recycle@umich.edu or POCC to shop R1100 and B1420. They are provided to General Fund units at no cost. Auxiliaries must pay on their own.	Must be provided by the unit occupying the space. PBGS will provide them with a customer pay work request.
Office Suites	The PBGS supervisor will meet with the facility manager to evaluate all requests. In cases where it is agreed that additional bins are required, the PBGS warehouse will deliver basic Rubbermaid model to the building dock; requests can come through recycle@umich.edu or POCC to shop R1100 and B1420. They are provided to General Fund units at no cost. Auxiliaries must pay on their own.	Must be provided by the unit occupying the space. PBGS will provide them with a customer pay work request.

Restrooms	PBGS warehouse will deliver Rubbermaid model to the building dock; requests can come through recycle@umich.edu or POCC to shop R1100 and B1420. They are provided to General Fund units at no cost. Auxiliaries must pay on their own.	PBGS warehouse will deliver steel or Rubbermaid model to the building dock; requests can come through recycle@umich.edu or POCC to shop R1100 and B1420. They are provided to General units at no cost. Auxiliaries must pay on their own.
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RECYCLING BINS

	Existing Space	New Space
Classrooms	The PBGS supervisor will meet with the facility manager to evaluate all requests. In cases where it is agreed that additional bins are required, the PBGS warehouse will deliver basic steel models to the building dock; requests can come through recycle@umich.edu or POCC to shop R1100 and B1420. They are provided to General Fund units at no cost. Auxiliaries must pay on their own.	The PBGS supervisor will meet with the facility manager to evaluate all requests. In cases where it is agreed that additional bins are required, the PBGS warehouse will deliver basic steel models to the building dock; requests can come through recycle@umich.edu or POCC to shop R1100 and B1420. They are provided to General Fund units at no cost. Auxiliaries must pay on their own.
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Office Suites	The PBGS supervisor will meet with the facility manager to evaluate all requests. In cases where it is agreed that additional bins are required, the PBGS warehouse will deliver basic Rubbermaid models to the building	The PBGS supervisor will meet with the facility manager to evaluate all requests. In cases where it is agreed that additional bins are required, the PBGS warehouse will deliver basic Rubbermaid models to the building

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Restrooms	Recycling bins do not go in restrooms.	Recycling bins do not go in restrooms.